

JUN 1 1956

MEMORANDUM FOR: Assistant Director, Operations
Assistant Director, Central Reference

FROM : Deputy Director/Intelligence

SUBJECT : "Reference Aids" and "Research Aids"

REFERENCE : Report of the Inspector General's Survey
of the Office of Central Reference

1. The referenced survey contains the following recommendations:

"a. The 'Reference Aid' series should be immediately discontinued in FDD and the manpower used in the preparation of this publication be more properly assigned to foreign language translation and exploitation;

"b. The name 'Research Aid' in OCR should be dropped and the title 'Reference Aid' be adopted;

"c. Responsibility for meeting the Agency's and IAC's requirements for reference material belongs to OCR and when projects require outside language assistance, that Office should obtain it from FDD or elsewhere and publish the results as a 'Reference Aid', giving proper credit where appropriate."

2. OCR and OO will comply with the above recommendations.

SIGNED

ROBERT AMORY, JR.

DOCUMENT NO. 11
NO CHANGE #1 CLASS. U
X DECLASSIFIED
CLASS. CHANGED TO: TS S C
NEXT REVIEW DATE: 10/10/00
AUG 19 1980
DATE: 08/08/80 REVIEWER: 372044